

Member Services Rep.: Claremont, NH

One Credit Union is currently seeking a Full Time **Member Services Representative** (MSR) to join our Claremont, NH team. The MSR will be the primary new account person for our members while also assisting the Teller line as needed, and advises members on how our products and services can meet their financial needs. The MSR will also process routine/complex transactions as requested by members.

The **IDEAL CANDIDATE** will have:

- Minimum of 2-3 years of experience in sales environment, including cross selling
- Prior cash handling experience that involved customer service
- Minimum of 2-3 years of banking or financial services experience
- Particularly strong skills in branch operations and customer service
- Math and computer skills
- Strong oral and written communications
- Ability to work branch hours
- Demonstrated organizational skills while managing multiple tasks
- Demonstrated time management and prioritization skills
- Strong **TEAM** experience

Requirements:

- Education Requirements: High School Diploma or equivalent combination of education and experience.
- Wages commensurate with experience and skillsets
- Benefits offered: Health Care, HRA, FSA, Dental, Vision, Life & Disability, 401k plan, Holidays (10), Paid Time Off (PTO)

Email cover letter, resume and references to

jobs@onecu.org

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