

# Information Systems Technician – Essex Junction, VT

One Credit Union is currently seeking a **Full-Time Information System Technician** to join our Essex Junction, VT team.

## The IDEAL CANDIDATE:

- Provides basic technical support, installation, maintenance repair and trouble shoots issues related to desktop technology hardware, applications, operating systems and network components
- Has a Minimum of (1-3) years of experience in Technology Support
- Is proficient in supporting Windows desktop operating systems, network, applications and related technology devices
- Has particularly strong skills in branch operations and customer service
- Position involves travel to Branches (Mileage is reimbursed)
- Has strong oral and written communications
- Has strong attention to detail and accuracy
- Schedules and performs regular preventative maintenance routines on technology devices
- Accurately and thoroughly documents all technology support issues
- Efficiently troubleshoots application and hardware issues in a methodical manner
- Assists with the technology life cycle program
- Assists with basic administration of user accounts for applications
- Effectively provides remote or on-site support to end users to resolve service requests within service level agreement times.

## Requirements:

- Education Requirements: Graduate from an accredited Technical College (Desirable)
- Wages commensurate with experience and skillsets
- Benefits offered: Health Care, HRA, FSA, Dental, Vision, Life & Disability, 401k plan, Holidays (10), Paid Time Off (PTO)

Email cover letter, resume  
and references to

[jobs@onecu.org](mailto:jobs@onecu.org)

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